

HOWTO Setup ActiveSync for MDaemon on HTC HD7

(This is a Windows® Phone 7 device)

1. **WARNING:** When you enable ActiveSync for the first time: It will wipe your existing contact and calendar data and replace it with your cloud data. Therefore, be sure you have a complete backup of your device before synchronizing for the first time. Consult your device's manual for instructions on how to back up your device. Make sure you have the latest OS installed and your device is current with all updates. All first time syncs with ActiveSync will be a one-way sync from the cloud to the device. All subsequent synchronizations will be two-way.

See the following to help you understand the different types of information:

Example: If your email address is joesmith@mydomain.com then...:

Your email address is **joesmith@mydomain.com**

Your username is **joesmith**@mydomain.com

Your domain name is joesmith@**mydomain.com**

2. From home screen tap the right arrow "->" to ALL APPLICATIONS, scroll down to SETTINGS, tap SETTINGS, scroll down and tap "email + accounts", tap "add an account", tap OUTLOOK, fill out the following fields:
3. Email address: joesmith@mydomain.com
4. Password: {enter your email password}
5. TAP "sign in"
6. (wait... sign in will fail and present the next screen)
7. TAP Show password to see your password
8. Change "User name" to joesmith (joesmith@mydomain.com)
9. Domain: mydomain.com
10. TAP "sign in"
11. (settings will fail)
12. TAP "advanced"
13. Server: mail.mydomain.com
14. (TAP "show all settings")
15. Scroll down to see more options and uncheck server requires SSL
16. Download new content: as items arrive
17. Download email from: last 7 days
18. Check all that apply: Email, Contacts, Calendar, Tasks
19. Exit out of settings



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